**OCEAN - New Supplier Form**

**Please complete and submit this new supplier form to** [**finance@oceangrants.org.uk**](mailto:finance@oceangrants.org.uk) **including your project reference in the subject line.**

|  |  |
| --- | --- |
| **Project details:** |  |
| Project Reference No: |  |
| Project Title: |  |
| Grantee Organisation Name: |  |
| Organisation address: |  |
| Billing address if different: |  |
| **Bank details:** |  |
| Name of Bank: |  |
| Bank Address: |  |
| Payee Name on bank account: |  |
| Sort Code (for UK banks): |  |
| Bank Account/IBAN Number: |  |
| Bank BIC/Swift Code: |  |
| Intermediary bank details: |  |
| Payments will be made in GBP by default. Please let us know if your account cannot accept GBP and we can either pay in EUR or USD. **Please confirm currency for payment**: |  |
| **Finance contact details:** |  |
| Name: |  |
| Position: |  |
| Email: |  |
| Telephone: |  |

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| **FOR INTERNAL USE ONLY** | |
| Received date: |  |
| Checked date: |  |
| Reason for any significant difference above: |  |
| Uploaded to Sage: |  |
| UK payment / Foreign payment: |  |